POLICY

1. Donations and gifts will be accepted if donated materials meet MCHSL CHL Collection standards (refer to MCHSL CHL Collection Development and Management Policy).
2. Donated materials become the property of MCHSL CHL and are subject to Library policies and procedures. Special treatment of donated materials may be arranged with permission of the MCHSL director.
3. Donated materials should be recently published unless special circumstances apply (i.e. classic or rare texts). Journals donations will not be accepted.
4. MCHSL CHL will not be responsible for the transport of donations. Evaluations of donated materials will be made in a timely fashion.
5. MCHSL director will make the final decision if the items will be added to the Collection.
6. Donors will be informed only if donated materials will be added to MCHSL CHL Collection.