POLICY

1. The MCHSL CHL offers limited inter library loan and document delivery services to its customers.

2. In order to receive services and correspondence from MCHSL CHL, customers need to be registered in MCHSL CHL information system. Registration can be obtained in person or virtually by submitting filled MCHSL CHL Registration Form accessible at MCHSL CHL website.

3. Documents are delivered according to the registered MCHSL CHL customer’s instructions.

4. MCHSL CHL staff selects the appropriate resource for obtaining requested items.

5. Customers are encouraged to access their requested materials independently if the materials are readily available in electronic format, e.g. web site, article in database service, MCHSL CHL web pages or recommended web pages.